



At the Children's Theatre of Charlotte (CTC), the safety of our campers has always been our number one priority. We have taken steps to keep our campers and staff safe. Thank you in advance for your help and cooperation. Working together, we can make sure this is a fun, rewarding and healthy summer for all.

If, after reading this information, you have additional questions, connect with a team member: DJ Fourquet 704-973-2827 or Alison Wieder 704-973-2840.

## Before The First Day of Camp

We ask all our campers to complete a daily health screening using the app HealthCheck. This is a simple way to monitor the health and well-being of all CTC's staff and campers. Prior to the first day of camp, please register and set-up your account on either a mobile app or through a web browser. We have included detailed instructions at the end of this document. **You will register using your camper's name.** If a family has multiple campers, a separate profile must be set up for each. Each day, before your camper is allowed to enter ImaginOn, you will answer a series of health questions. This information is confidential and will be accessible to specific, designated CTC staff members.

For more information, about symptoms and signs of COVID-19, please [consult Center for Disease Control and Prevention \(CDC\) resources](#).

## Safety Policies and Procedures

### Each Day Before You Arrive

- Please log on to the HealthCheck app and answer the health questions by **8:00am each day**. Summer staff will verify daily health attestation prior to drop off, which will help us move the campers into ImaginOn quickly.
- There is a release of liability document attached to this email. Please fill out a separate waiver for each camp participant and return it to the email address above. CTC must be in receipt of the waiver before campers are allowed to participate.
- Make sure your camper has a mask or other face-covering.
- Water fountains will be off-limits. Please make sure your camper brings enough water to last the entire day.

### Arrival

- All drop-offs will occur along the Brevard Street entrance of ImaginOn. No campers will be allowed to enter the building via the main entrance on 7<sup>th</sup> Street.
  - For campers participating in one of our Teen Camps who are self-driving, please be aware that the ImaginOn parking garage may not be accessible and no parking vouchers will be issued.
  - Self-driving students must still enter from the Brevard Street entrance.
- Non-camp participants must remain in the vehicle. To expedite drop-off, and for the safety of your child, we recommend seating your camper on the passenger side of the vehicle.

- Summer Camp staff will ask caregivers who have not completed the daily health attestation to remain in the carpool line until it has been. Campers may not enter the building until it is completed.
- Campers will be asked to use hand sanitizer upon entering the building, then escorted to their classroom.

## Camp Day

- Our Teacher: Camper ratio has been reduced to 9:1, and each camp will be in the same room all week. Campers will neither intermingle with other camps, nor change rooms; and teaching artists will remain with a single camp for the duration of each camp session.
- Necessary supplies will remain unique to each camper during the duration of the camp session.
- Masks must be worn at all times, with the exception of lunch/snack time, and designated “mask breaks”.
  - Masks will not be worn for final performances and sharings, however those performances will be staged with special care to ensure physical distancing.
  - Family members will be given additional guidelines about attending end-of-camp performances.
- Bathroom breaks will be staggered by camp.
- Camp activities have been modified to comply with physical distancing guidelines (6-feet apart).
- If a camper becomes ill during the camp day, that camper will be moved to an isolated space and will remain under adult supervision until the camper can be picked up.

## Pick-up

- Pick-up will take place at the same Brevard Street location as drop-off.
- Caregivers will be provided two vehicle placards with the camper’s name to be placed on the dashboard for pick-up. This allows our staff to prepare your camper for pick-up when your vehicle approaches. A staff member will escort your camper to the vehicle for curbside pick-up. *Caregivers should remain in the vehicle.*
- If you need to pick-up a camper early, please call the number listed above at least 24-hours in advance. Your camper will be escorted to the Brevard Street exit.

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*We appreciate your patience during pick-up and drop-off. Because of the extra safety measures they may take longer than in years past.*

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## Library Access

- Please note that the library at ImaginOn will not be available as a gathering space, nor a place for you to wait for your camper. Access to the library and its services will be extremely limited.
- The ImaginOn parking deck will not be available for summer camp parents who are dropping off, or picking up a camper

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*All Summer Camp business will be conducted via the Brevard Street door. Please do not use the main entrance of ImaginOn to conduct CTC Summer Camp business.*

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### Additional Safety Measures

- CTC uses CDC and EPA recommended disinfectant and cleaning products to clean high touch surfaces frequently throughout the day. Additionally, our contracted custodial service partner provides thorough nightly disinfecting services.
- Additional hand sanitizer and disinfectant wipes are available to staff and campers to maintain a sanitized environment throughout the day.
- CTC non-camp staff are working remotely to further reduce the number of people interacting with the building during camps.

**Thank you for committing to keep your workplace safe by using**

**HealthCheck by Stratum™!**

To learn more about HealthCheck, please visit <https://www.stratumhealth.io/info>. HealthCheck is available as an app (for mobile devices) or online with a desktop browser.

Employee/users (“users”) answers are protected, and this App follows strict data privacy laws. The information is collected and presented in an anonymized dashboard. No one will see the user’s answers.

However, if a user has one or more symptoms, the administrator will be emailed and advised of the result of the screening. Administrators will not know which symptom triggered the alert. This process helps ensure users are safe, can find local health facilities, and can adjust work or class schedules as needed for the safety of the user and the safety of others.

The process is simple and takes under one minute. The user will log in to the HealthCheck portal on their mobile device, or any browser, and answer a series of yes/no questions.

The questions follow guidelines from the United States Centers for Disease Control and Prevention (CDC) and The World Health Organization (WHO). Questions are non-invasive and help protect you and your organization from spreading illness.

The user will then input their current temperature. At the end of the screening, the user will receive one of three results.

**Green** = eligible to come onsite.

**Yellow** = consult a supervisor.

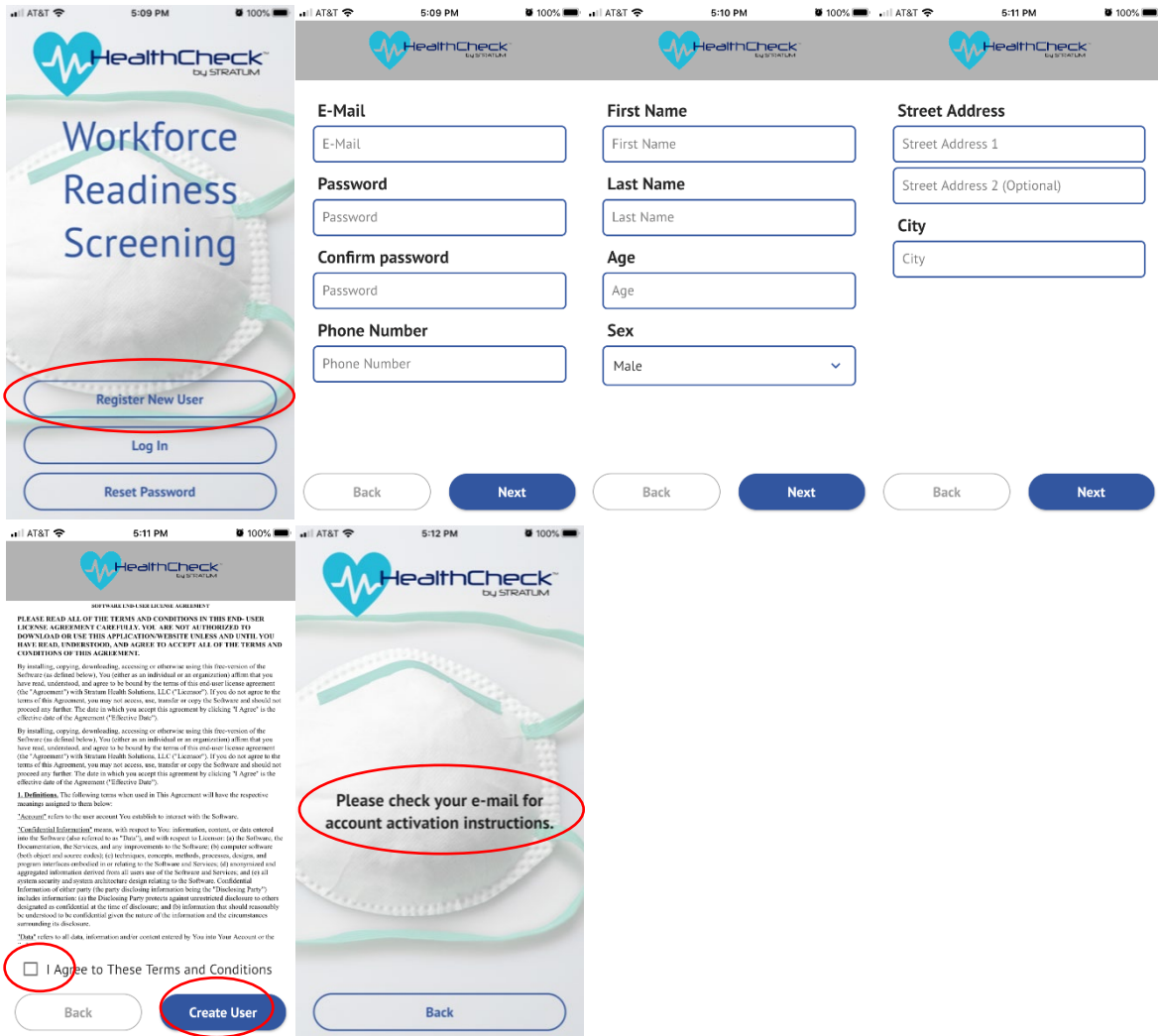
**Red** = stay home and contact a supervisor for potential testing instructions.

Please see the following pages for step by step information on HealthCheck. Should you have remaining questions, please reach out to your administrator.

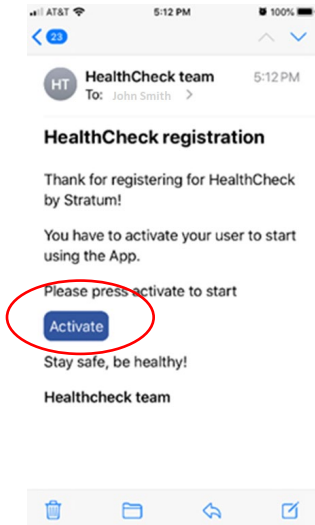
**GETTING STARTED**

Download the App in the [Apple App Store](#) or the [Google Play Store](#).

# REGISTER AS A NEW USER

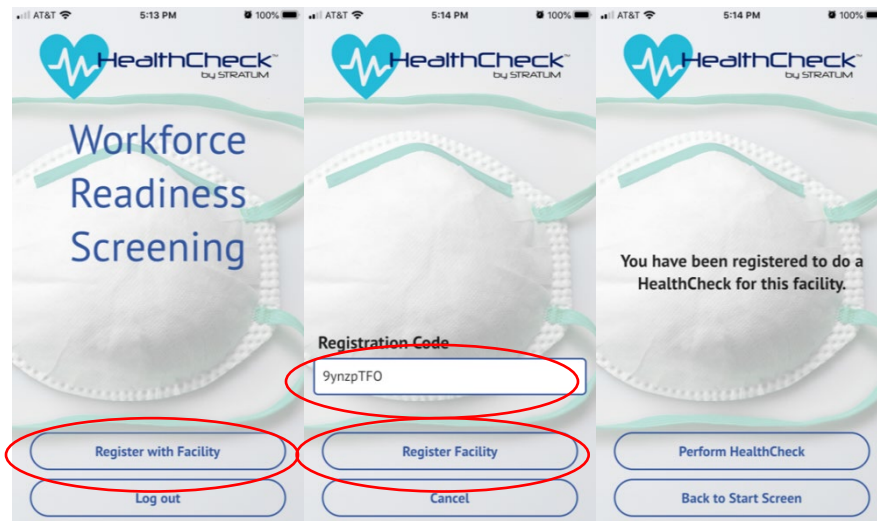


## ACTIVATE ACCOUNT WITH EMAIL LINK



## REGISTER WITH FACILITY

Use the Registration Code below to register with HealthCheck by Stratum.  
Registration Code:



You will insert the registration code associated with your work location in the box

Organization	Facility	Facility Code
Children's Theatre of Charlotte	CTC Education - Campers	kXZFvS2u

# COMPLETE DAILY HEALTHCHECK

**HealthCheck**  
DUJ STRATILUM

You have been registered to do a HealthCheck for this facility.

**Perform HealthCheck**

**Back to Start Screen**

**Do you have a new or worsening cough?**

Yes  
 No

**Do you have shortness of breath or tightening in your chest?**

Yes  
 No

**Do you have a sore throat?**

Yes  
 No

**Have you recently experienced new loss of taste or smell?**

Yes  
 No

**Have you experienced body aches, chills, headaches, or increased fatigue?**

Yes  
 No

**Have you experienced abdominal pain, nausea/vomiting, or diarrhea?**

Yes  
 No

**Have you been in direct contact with a person with "Confirmed" or "Presumed Positive" case of COVID-19?**

Yes  
 No

**HealthCheck**  
DUJ STRATILUM

✓

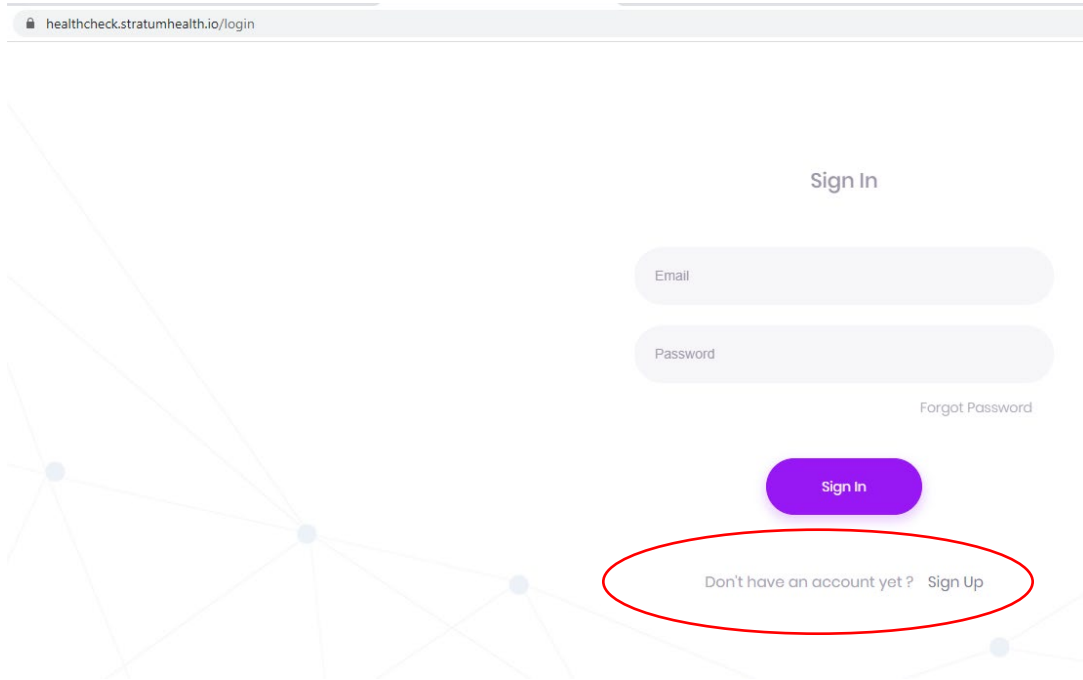
**Done**

Thank you for helping keep our workplace safe!

**Reset Application**

If you would prefer, you can access HealthCheck via the web interface at:  
<https://healthcheck.stratumhealth.io>.

Click **Sign Up** as circled in **Red**





1. Fill in Sign Up sheet and insert the correct facility code that you wish to register with

**Sign Up**  
Enter your details to create your account:

\* All fields are required

Email

Password  
\*At least 6 symbols are required

First Name

Last Name

Select your age

Male  Female

Phone number

Facility code

Select country

EULA check

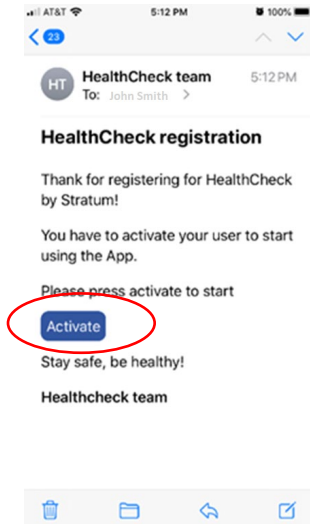
**Sign Up** Cancel

Insert appropriate facility code here

Organization	Facility	Facility Code
Children's Theatre of Charlotte	CTC Education - Campers	kXZFvS2u

2. Once registered please go to your email account and click on Activate in the email from **HealthCheck team**

## ACTIVATE ACCOUNT WITH EMAIL LINK



3. Download the App in the [Apple App Store](#) or the [Google Play Store](#) or use the web interface at: <https://healthcheck.stratumhealth.io>.
4. Login from either the Apple HealthCheck by Stratum, Google Play Store App or Website and perform HealthChecks daily before attending work.